

**RAPIDES PARISH LIBRARY
BOARD OF CONTROL
MINUTES
June 15, 2010**

The regular meeting of the Rapides Parish Library Board of Control was called to order by President Susie Smith at 3:30 PM in the meeting room of the Huie-Dellmon House, 430 St. James Street, Alexandria, Louisiana.

Board members present were Mr. Eddy Boddie, Mrs. Ann Heath, Mrs. Diane Lawton, Mrs. Susie Smith, Mr. Glenn Rechs, Ms. Lee Moore, Dr. Pat Barber, and Mrs. Linda McMahon. Mrs. Alice Story was not present.

The agenda was amended to accommodate guest speakers by putting them first. Lawton moved and Heath seconded the agenda be approved. The motion passed.

In the minutes for the May 25th meeting, the date of the next meeting was changed to read June 15, 2010 instead of June 16, 2010. Rechs moved and Boddie seconded the minutes be approved with the minor change. Motion passed.

Mr. Lee Willis, CPA, with the firm of Rozier, Harrington and McKay, gave the Library a clean audit for 2009. Rechs moved and McMahon seconded to receive the report. Motion passed.

ASSISTANT DIRECTOR OF DIRECT SERVICES

Assistant Director of Direct Services Laura-Ellen Ayres was inspired at last month's meeting by comments of Linda McMahon to check what could be done for the Martin Luther King, Jr. Branch. McMahon had pointed out that the building had been donated to the Library by Rapides Bank and was not designed for use as a library. It's on Hwy 1 and has no easy, safe crossing for adults, much less children. Ayres checked out neighborhoods that might be good locations for a library branch. She found one location near Peabody High School and other schools on Broadway Avenue. Jimmy checked on the property, which is owned by the School Board. We want to talk with them and maybe lease the property for potential future construction, modeled on the McDonald/Hineston buildings. Ayres asked permission of the Board to approach the School Board. Rechs moved and McMahon seconded that she and Steve be permitted to go to the School Board. The motion passed. Barber and Lawton moved that the Library could also approach the City of Alexandria for property. That motion passed as well.

PENDING PROJECTS – WESTSIDE PARKING AND MAIN ROOF

Lyle Bergeron and Mike Dekeyzer presented the Board with four proposals for more parking spaces. The Board and architects discussed the pros and cons of each one. The second one was chosen offering a total of 41 more spaces at a cost of \$125,000.00 - \$130,000.00. Barber moved and McMahon seconded the motion to accept the second proposal. Motion passed.

Architect Mike Dekeyzer brought samples of roofing for the Main Library. Duralast (a polyvinyl surface) had already been chosen for the new roof. The work will be done in stages. It should be completed in 180 days and has a fifteen-year warranty. Three ads for bids will run in the newspaper beginning in July and bids will be opened on July 21st. The roof project could begin in August.

FINANCIAL REPORT

Business Manager Jimmy Holsomback presented his report that the finances are in order.

DIRECTOR'S REPORT

Rogge pointed out that total circulation was down by 5.13% but that transactions measure of use was up by 25.11%. He reported that Alice Story had fallen and broken her upper arm two weeks ago. A get-well card was passed around for her. Rogge has received Louisiana Library Law manuals. He offered them to the Board. Rogge mentioned that Sharin McMonagle is retiring as of July 16th, 2010 after 29 years of service in many areas of the Library.

INFORMATION TECHNOLOGY

Manager Janie Primeaux reported that her department will upgrade staff computers to Windows 7 this year. We will upgrade public computers and replace older computers. She will purchase a Kid's PC for the Robertson Branch. Webmaster Chester Mealer will offer a computer class for "tweens" this summer called Fun with Digital Photos. He will show them how to edit photos on the computer. They will leave with a thumb drive packed with free software, all of which can be used anywhere they can plug in a thumb drive. This class is free.

HUMAN RESOURCES REPORT

Manager Beverlee Lueder reported the staffer working the twenty-hour maintenance position at Westside Regional is switching to circulation, with the maintenance hours being taken by a new person. McMonagle's Administrative Assistant position will be replaced by a twenty-hour position, preferably from within the Library staff. Other existing staffers have absorbed some duties previously in the AA job description. Retiring Acquisitions Manager Betty Brimer's position will be converted into a twenty-hour position, and Assistant Director for Support Services Wes Saunders will pick up the rest of the duties.

FRIENDS OF THE RAPIDES LIBRARY

McMonagle reported that the Friends will have the annual book sale at the new Westside Regional Library instead of at the Alexandria Mall. Assistant Director for Support Services Wes Saunders, who manages the sale, reported that the dates are Thursday, August 19 (9:00 -6:00); Friday, August 20 (9:00-6:00); and Saturday, August 21, (9:00 – 12:00).

OLD BUSINESS

None.

NEW BUSINESS

None.

The next meeting is scheduled for August 17, 2010 at the Huie-Dellmon House.

The meeting was adjourned at 5:15 PM.

Respectfully submitted by

Steve Rogge
Secretary

Susie C. Smith
President