



Rapides Parish Library
Alexandria, Louisiana

CONFLICT OF INTEREST POLICY

“In compliance with LSA-RS 42:1119 which prohibits the Library from doing business with Board members or their families,”

The following employees of the Rapides Parish Library will be required to complete a Conflict of Interest form annually:

Director
Assistant Director for Support Services
Direct Services Coordinator
Outreach Services Coordinator
Human Resource Administrator
Administrative Assistant
Public Relations Officer
Business Office Manager
Systems Manager
Technical Services Manager
Youth Services Program Manager
Preschool Outreach Services Manager
Systems Administrator
Facilities Manager

Additionally, all new employees will be required to complete a Conflict of Interest Form as part of their initial hiring process.

Adopted: Jan. 2005
Revised: March 2006
Reviewed and approved: Dec. 2009
Revised: Dec. 2012
Revised: Jan., 2015