

**Rapides Parish Library  
Properties Committee of the Board of Control  
January 17, 2023**

Minutes

A meeting of the Properties Committee of the Rapides Parish Board of Control was held on Tuesday, January 17, 2023, at the Westside Regional Library located at 5416 Provine Place, Alexandria, LA.

Committee members present were Mr. Michael Fairbanks (Chair), Ms. Lana Havens, Ms. Irene Hobbs, and Board President Le'Anza Jordan. Also present were Library Director Celise Reech-Harper, Business Manager Stacy Dubrock, Administrative Assistant Kendra Bertrand, and Attorney Greg Jones.

The meeting was called to order by Mr. Fairbanks at 3:00 pm.

Ms. Havens motioned to approve the agenda. Ms. Hobbs seconded, and the motion passed.

Discussion was held on the Johnson Branch contract between RPL and the LHS Corporation Board. The contract is scheduled to end in March 2023. Due to conditions in the building, health and safety concerns have been expressed by RPL staff members. Library Director Celise Reech-Harper stressed that she did not recommend termination of the contract but would prefer updating and extending it by one year instead of three. During that year, LHS would be responsible for ventilation system cleaning, air quality monitoring, and other maintenance and safety measures specified in the contract.

Ms. Havens motioned for the Committee to recommend a one-year contract to the Board of Control with the stipulation that a final health and safety survey be conducted on behalf of RPL for clearance at the end of the year. Ms. Hobbs seconded, and the motion unanimously passed.

The meeting adjourned at 3:15 pm.

Respectfully submitted by

Celise Reech-Harper  
Secretary

Michael Fairbanks  
Committee Chair